

Pyons Group Parishes
Neighbourhood Development Plan Review Steering Group

Notes from a meeting held online at 3pm on Thursday 4 June 2020

1. Attendance at the meeting

- a) **Steering Group Members:** Mr G Vaughan (Co-ordinator), Mrs G Dickson, Mr I Barber, Mr J. Lee, and Mr D Spooner.
- b) **Apologies for absence:** Mr M Perruzza.
- c) **In attendance:** Mr R Hewitt, Clerk. There was one member of the public present.

2. Declarations of interest on agenda items – Mr I Barber declared a disclosable pecuniary interest in #7 Annex B, Canon Pyon.

3. To receive the notes of the meeting – The notes of the meeting held on 3 March 2020 were agreed.

4. Members of the public – The member of the public present kindly offered to support the steering group.

5. Appointment of planning consultant – The parish council has appointed Kirkwells.

6. Finance: Review grant application for funding – The NDP Review project plan was agreed. It was agreed to undertake the NDP Review as quickly as possible. The funding required to implement the review, including Locality Neighbourhood Planning technical support as recommended by Kirkwells, is to be obtained via a Locality Neighbourhood grant application. The grant application (£9,810.00), which includes funding for printing, technical support delivered by AECOM, and funding for support from Kirkwells, was reviewed online and agreed.

7. Report on drop in consultation on 14-15 March 2020 – A draft report kindly prepared by Mr J Lee was reviewed and amendments agreed. [Mr I Barber left the meeting during discussion of #7 Annex B, Canon Pyon]. The draft report will be shared with Kirkwells. The report will be updated in due course.

8. Summarise recommendations to the group parish council – The following recommendations were agreed:

- 1. Review the updated report on the drop in consultations; and
- 2. Obtain funding for NDP Review, and technical support from Locality Neighbourhood Planning for land assessment and a design code.

9. Matters for the next meeting – None raised. Mr J Lee said the environmental/ biological report from the Biological Records Office has been delayed due to the Covid 19 situation.

10. Date of next meeting(s) and close meeting – The date of the next meeting is to be confirmed. The meeting closed at 5.38pm.
