

PYONS GROUP PARISH COUNCIL (PGPC)

MINUTES OF AN ORDINARY MEETING OF PYONS GROUP PARISH COUNCIL HELD AT 7.30 PM ON TUESDAY 5th JULY 2022 AT WESTHOPE CHURCH

Present: Cllrs Lee, Murray, Perruzza (Chairman), Pugh, Shubert, Spooner.

In attendance: Cllr Michael Jones (Ward Councillor).
Paul Hayden (Clerk).
One member of the public.

2022/65 APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllrs Barber, Bowen-Jones, Davies and Dickson.
Apologies also received from the Footpaths Officer Mr Murphy.

2022/66 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Cllr Perruzza declared an interest in item 2022/71.2 Planning Consultation.

2022/67 MINUTES OF MEETINGS

The minutes of the ordinary meeting of PGPC held on the 7th June 2022 were approved as an accurate record of the meeting and signed by the Chairman.

2022/68 TO CO-OPT TO FILL THE CANON PYON AND KINGS PYON COUNCILLOR VACANCIES

These vacancies are still to be filled.

2022/69 PUBLIC SESSION

2022/69.1 Members considered Cllr Jones' verbal report. Key points included:

- National statistics for Herefordshire from the 2021 Census are available at www.understanding.herefordshire.gov.uk
- There were 187,100 residents in Herefordshire in 2021, up by 2% on 2011. There were 82,800 households in Herefordshire in 2021, an increase of 4,500 on 2011. The county's age structure remains older than nationally, and the 65 and over age group has grown the fastest (up 24% on 2011). Herefordshire has higher proportions of residents in their early fifties and above and lower proportions of young people than nationally.
- The Annual Register of Electors Canvass is in progress.
- General Lengthsman Grant has been approved by Herefordshire Council members. Application information will be available shortly.
- Herefordshire Council has applied to the Government for £15 million of funding, £8.5 million to help with the museum and library refurbishment, the remainder to support market town revitalisation.
- 86 Ukrainian children placed in Herefordshire schools since March 2022; 51 in primary and 35 in secondary schools.
- Cllr Jones as Ward Councillor submitted an objection to Planning Appeal – 201780 – Land adjacent to St Mary's Church, Kings Pyon.
- Herefordshire Council is now up-to-date on planning applications having used outside resources to address the backlog.

2022/69.2 There were no local resident views raised.

2022/70 PARISH COUNCIL RESTRUCTURE

Members considered the update from the Clerk. PGPC have investigated becoming a single parish council as a consequence of the difficulty in attracting parish councillors. Becoming a single council also will save one set of elections fees (which currently equates to 10% of the precept). HALC have been informed by Herefordshire Council that they will not consider any restructuring until after the local government elections in May 2023.

RESOLVED: To co-opt new councillors to fill vacancies.

2022/71 PLANNING

Members considered the following Planning Consultations:

2022/71.1 Planning Consultation – 221972 – Land at Westhope Hill, Leominster, HR4 8BU. Proposal for upgrade of 23 spans of existing 11kv overhead wood pole line to 3 wires.

RESOLVED: To support the application.

2022/71.2 Planning Consultation – 221333 – Land adjacent to Kinford Mill Cottage, Canon Pyon. HR4 8PA. Proposed construction of a steel frame barn for animal and food storage, wall concrete and block and vertical timber boarding, roof corrugated steel sheeting. Cllr Perruzza had declared an interest in this consultation and left the meeting whilst members considered.

RESOLVED: To support the application.

2022/72 SECTION 106 CANON PYON PEDESTRIAN CROSSING AND FOOTWAY SCHEME

The clerk had written to the S106 team at Herefordshire Council informing them that members supported the pedestrian crossing, but not the footway/carriageway widening. It was NOTED that the clerk had received a response from the S106 team who advised that a Senior Project manager would be in touch shortly.

RESOLVED: The Clerk requested to write to the Senior Project Manager for clarification of the S106 funding expiry date and to keep members informed of progress.

2022/73 FINANCE

2022/73.1 The finance reports from the Responsible Finance Officer were accepted.

2022/73.2 The following payment was considered and approved for payment:

2022/73.2.1 Richard Mills Inv. No. 3588 £257.20 plus VAT.

2022/74 REQUEST TO SUPPORT NEW PLAY PARK AT CANON PYON

It was NOTED that the clerk had submitted the completed Public Works Loan Board grant application to HALC for approval.

2022/75 HIGHWAYS/ LENGTHSMAN/ FOOTPATHS

No formal Highways, Lengthsman or Footpaths reports presented.

It was NOTED that Cllr Shubert had facilitated a handover from the outgoing parish footpath officer (FO) to the new footpath officer. During handover some questions raised about the new Hoople reporting process and budget.

RESOLVED: Cllr Shubert to arrange meeting with FO, Chairman, himself and Clerk to resolve outstanding questions.

It was NOTED that the Clerk had agreed with the parish Lengthsman to use the drainage grant in the Autumn as planned.

It was also NOTED that white lines had been repainted on the Wigmore to Tillington road and that the 5 potholes at the junction of Fullbridge Road and Westhope Lane have been marked in preparation for repair.

2022/76 ROADMARKINGS IN WESTHOPE

It was NOTED that Cllr Dickson had reported the 'SLOW' road markings, reference number 11122266.

2022/77 POUND REPAIR

It was NOTED that the retained surveyor has updated his work specification and approached contractors for tenders to complete the work.

2022/78 OPEN SPACE CONTRACT

In the hands of the solicitors and progressing well.

2022/79 SANDBAG STORAGE AT CANON PYON

It was NOTED that Canon Pyon Parish Hall Trustees have given their permission to site the proposed storage container. Canon Pyon Playing Field Association will discuss the request at their AGM on the 10th July 2022.

2022/80 LEDGEMOOR TELEPHONE KIOSK

Members considered the repositioning of the telephone kiosk in the light of the verbal report from the Lengthsman informing members that the kiosk could not be positioned in the alternative location due to the verge not being wide enough to meet highways requirements.

RESOLVED: Cllr Murray to speak to Ledgemoor Club Room Committee to understand the root causes to their objection to having the kiosk at their location and present his findings for consideration at the next meeting.

The parish Lengthsman had been asked to re-quote for moving and installing the telephone kiosk to a new location.

2022/81 NDP

Members considered the update from Cllr Lee. Key points included:

- A public meeting at Ledgemoor on 14 Jun - resulted in agreeing a settlement boundary
- Parish Clerk will submit a grant application for funding to see through the review.
- Currently reviewing the following:
 - Basic Conditions Statement.
 - Consultation Document.
 - NDP Review for Submission - tweaks to emphasise level of development, flood risk in Canon Pyon and to support local small-scale employment.

- Also noted that in the emerging Core Strategy Canon Pyon is identified as a sustainable settlement in two of its four options (1a settlement Hierarchy and 2a Countywide).
- Once complete, these documents will be presented to the parish council for their approval prior to submitting to Herefordshire Council for Regulation 16 Consultation for 6 weeks, and subsequently for Independent Examination.

2022/82 HEALTH & SAFETY REVIEW OF CLERK'S WORKSPACE

Cllr Perruzza completed a H&S review on 27th June 2022 and found all conformed to good office H&S practice. The check included display screen equipment, electrical safety, fire safety, trip hazards, manual lifting.

2022/83 SEPTEMBER 2022 MEETING

Members considered the Clerk's request to change the date of the September meeting.

RESOLVED: Tuesday the 20th September 2022 agreed as the new date.

2022/84 MATTERS RAISED FOR NEXT MEETING ON 2nd AUGUST 2022

Filling councillor vacancies.
S106 pedestrian crossing.
Road markings in Westhope.
Pound repairs.
Playpark at Canon Pyon.
Open space contract.
Highways/ Lengthsman/ Footpaths reports.
Sandbag storage at Canon Pyon.
Ledgemoor telephone kiosk and defibrillator.
NDP.
PGPC Social Media presence.
West Mercia Police Community Charter.
Flood Group.

Date of next meeting: Tuesday 2nd August 2022, 7.30 pm at Canon Pyon Parish Hall.

The Chairman declared the meeting closed at 8.50 pm.

Signed:

Date:

These minutes were approved and signed at the meeting held on the 2nd August 2022.